

Minutes of the Parish Council Meeting held on Tuesday 7th March 2023 at 7.30pm at Longford Village Hall

1. Attendance noted as

Cllrs J Ford (Chair), L Gough (Vice-Chair), K Doherty, D Melvin C Young

Also present: Borough Cllr Bocking, Mrs J Shirley (Clerk)

Members of public present: One.

Apologies: Cllrs C Byers, R Harris, R Meek, County Cllr Awford, Borough Cllr Ockleton.

2. Declarations of interest in items on the agenda

None.

3. Approval of the minutes of the meeting held on 7th February 2023

Council resolved to approve the minutes of the meeting held on 7th February 2023. Proposed by Cllr Gough, seconded by Cllr Young, all in favour.

4. To receive an update on outstanding matters not on the agenda. None.

One member of public addressed the meeting regarding recent roadworks and the lack of notification from Gloucestershire Highways.

To receive a report from County Cllr Awford. No report.

To receive a report from the Borough Councillors. Cllr Bocking forwarded his report by email prior to the meeting and ran through the main points. Cllr Bocking has distributed letters around the parish regarding two planning applications (Chestnut Farm and land south of Horsbere Drive). There has been a successful campaign with the developer for a new pedestrian crossing in Innsworth. Tewkesbury BC has approved its budget which equates to a £5 annual increase on Band D properties.

5. Finance / Procedures

- Council received the bank reconciliation and budget analysis reports for the year to date.
- Council **resolved** to accept the quote to apply weed-spray to the kerbside edges throughout Longford at a cost of £1215+VAT for 3 applications. **Action: Clerk.**
- Council approved invoices for payment. Proposed by Cllr Doherty, seconded by Cllr Gough and all in favour.

Invoice Date	Payee	Net	VAT	Gross	Budget
28/02/23	Salaries February 2023	Tbc	0	Tbc	Admin

6. Parks, Open Spaces & Allotments

- A report was received from Cllr Byers regarding the community orchard and wildflower areas on the playing field and Sivell Close. Council agreed to arrange a once monthly volunteer work party to litter pick and carry out minor works on the playing field. Dates to be arranged but each workday will be after the monthly council meeting so that tasks can be co-ordinated. **Action: Clerk / Cllr Byers.**
- Cllr Gough proposed purchasing an oak tree to commemorate the King's Coronation to be planted in the corner by the basketball court, seconded by Cllr Melvin. All in favour. **Action: Clerk.**

7. To consider planning applications.

- a) To consider planning applications:
- 23/00142/FUL 3 Chesterton Court, Longford. Replace Existing Conservatory with a Single Storey Rear Extension, Summerhouse and New Garden Wall (As Built Application ref previous Approval 12/00824/FUL and 14/00027/FUL.) Council noted the points raised in the objections on the application and **resolved** to submit concerns regarding the overall impact on neighbouring properties. **Action: Clerk.**
 - 23/00070/FUL 12 Sivell Close, Longford. Removal of conservatory and construction of two-storey rear extension. No objection.
- b) Council ratified the objection to application 23/00044/OUT Land at Horsbere Drive, Longford for 21 apartments.

8. Highways

- a) Council received an update from the Road Safety Working Group. Cllr Byers is still awaiting training on speed cameras for community speedwatch. Grant application for mobile VAS outcome still undecided.

9. To receive reports from representatives for information only:

- Allotments: a letter has been sent to the new landowner regarding the water supply. Allotment competition to be arranged in July as per previous years. **Action: Cllr Doherty** to contact the judge to agree a date.
- Play Park & Playing Field: monthly inspection has been carried out. The playing field and play area hedges have been cut back. The safety surface needs a clean.
- Environment: all covered during the meeting.
- Finance: internal audit is in progress.
- Personnel: Clerk's annual appraisal was carried out on 7th March 2023.
- Village Hall: Cllr Young updated the meeting on latest Village Hall meeting. A list of the planned car boot dates will be provided to the Clerk. The village hall has agreed to swap meeting dates so that the parish council can hold the May meeting on 23rd May.

Next Meeting to be held on 4th April 2023 at 7.30pm with the Annual Parish Meeting to be held beforehand at 7pm.

Meeting closed at 9pm.