

LONGFORD PARISH COUNCIL

Email: longfordpc@outlook.com Tel: 07759 118922

Minutes of the Parish Council Meeting held on Tuesday 2nd March 2021 at 7.30pm by remote attendance via video conference

- Attendance noted as:** Cllrs K Doherty (Chair), E. Doherty, L. Gough **Also present:** J. Shirley (Clerk), **Members of public present:** One
Apologies: Cllr P. Gough
Absent: Cllr M. Hamblett
- Declarations of interest in items on the agenda:** None.
- Approval of the minutes of the meeting** held on 8th December 2020. Council resolved to approve the minutes.
- Review outstanding actions from previous meeting:** outstanding actions to be carried forward. The Clerk updated Council on ANPR which now has the support of Gloucestershire Police to be used across the county for deterring speed violations. Highways support is still required and this isn't yet forthcoming due in part to its policy on street-clutter. The Clerk will also follow-up our request for meeting with Local Highways Manager and schedule a date for when the national lockdown is eased.

The meeting was opened for questions and comments from the public. One member of public highlighted the issue of poorly parked cars on Winter Gate Road and shared information from Highways that the road will be adopted in approximately 2 months.

5. Finance / Procedures

- Council approved the bank reconciliation and budget versus spend reports for November and December 2020 and January 2021. Proposed by Cllr L Gough, seconded by Cllr E Doherty, all in favour.
- Council approved the appointment of Complete Weed Control to weed spray the roadside gutters at a cost of £350+VAT per spray and agreed with the recommended 3 sprays during the growing season. Proposed by Cllr E Doherty, seconded by Cllr L Gough, all in favour.
- Council ratified the appointment of GAPTC for the independent annual audit 2020/21 at a cost of £175. Proposed by Cllr E Doherty, seconded by Cllr L Gough, all in favour.
- Council ratified the appointment of Glebe Contractors for tree maintenance that arose from the independent tree inspection. Proposed by Cllr L Gough, seconded by Cllr E Doherty, all in favour.
- Council ratified the appointment of Glebe Contractors for ground maintenance for 2021. Proposed by Cllr E Doherty, seconded by Cllr L Gough, all in favour.
- Council ratified the accounts for payment, proposed by Cllr K Doherty, seconded by Cllr E Doherty, all in favour:

Invoice Date	Payee	Net	VAT	Gross	Budget
30/12/20	Salaries December 2020	£441.19	£0	£441.19	Admin
04/01/21	Expenses	£228.23	£34.13	£262.36	Admin
04/01/20	HMRC	£348.60	£0	£348.60	Admin
11/12/20	PATA (UK)	£23.25	£0	£23.25	Admin
30/01/21	Salaries January 2021	£441.19	£0	£441.39	Admin
				£1516.79	

Signed

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- 5.7 Council approved accounts for payment, proposed by Cllr E Doherty, seconded by Cllr L Gough, all in favour:

Invoice Date	Payee	Net	VAT	Gross	Budget
28/02/21	Salaries February 2021	£441.19	£0	£441.19	Admin
28/02/21	Expenses January & February 2021	£89.18	£6.80	£95.98	Admin
				£537.17	

6. Parks and Open Spaces

- 6.1 Cllr K Doherty outlined ideas for the open space on Sivell Close, ie benches, planting, and possibly a time capsule; Cllr L Gough was supportive providing there was plenty of consultation with the community; Cllr E Doherty was also supportive of the plans. Cllr K Doherty proposed that the council approves in principle that the open space on Sivell Close be developed into a memorial garden, with the detail to be decided after consultation with the community. Cllr E Doherty seconded, and all in favour. **Action: Clerk** to conduct a survey via the Facebook community group for initial views from the community.
- 6.2 Council deferred the purchase of two more solar lights for the village hall driveway as they haven't proven to be as successful as hoped. **Action: Clerk** to discuss with the Village Hall Committee to see if improving the external lighting can be incorporated into the village hall plans. It was noted that the solar lights could be relocated around the car park or playing field once a new lighting solution in place for the driveway.
- 6.3 Council discussed the use of type 1 MOT hardcore to the rutted areas at the allotment site to prevent further damage to the grass trackways. It was noted that the allotment site has only permitted vehicular access for the delivery of fertiliser etc, however custom and practice has been that allotment holders and allotment contractors have brought vehicles onto the site for several decades. The Clerk has written to the current owner of the garages services area to discuss the continued vehicle use and improvement of the services area road surface. As a short term measure, Cllr K Doherty proposed the purchase of type 1 MOT hardcore for low level maintenance of the allotment grass track. Cllr E Doherty seconded. Cllr L Gough was against the proposal. Motion carried. **Action: Clerk** to make arrangements to purchase the hardcore and liaise with allotment holders to distribute the material to the rutted areas of the tracks. The Clerk will also follow-up with Merlin Housing about the right of access for vehicles.

7. Highways

- 7.1 Cllr L Gough reported to Council that the traffic lights on the roundabout were now permanent and a new temporary pedestrian crossing was in place; the need for a permanent pedestrian crossing or refuge island on Tewkesbury Road was discussed and how the roundabout plans did not include this much-needed solution. Council expressed the hope that the roundabout traffic lights may lead to gaps in the traffic on Tewkesbury Road which will make it easier for pedestrians to cross the road.

Next meeting (using video conferencing software) will be 6th April. Items to include on the agenda: Village Hall improvement plans, update on councils meeting in person, update from Highways.

Meeting closed at 8.10pm.

Signed

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Date